

**On-Call Automatic Gate, Door & Access Control Repair Services
City Project No. OM-24-069**

EVALUATION SCORING WORKSHEET

Proposals will be selected using a “best value” methodology based on the following categories and out of a possible 100-point total:

<p>Detailed Work Plan (35 points)</p>	<p>Contractor’s ability to provide a full range of services as defined in the Scope of Work (Attachment A) and ability to effectively service the required locations (Attachment B).</p> <p>Contractor’s proposed Detailed Work Plan (Section 15.4).</p> <p>Contractor’s service request submission protocol and phone answering system with 24/7 service, capable of contacting and dispatching service technicians. Contractor’s ability to respond to, mobilize and arrive onsite, ready to start work for all emergency requests within two (2) hours. Contractor’s ability to maintain a supply of available parts and a system for acquisition of additional parts immediately, or with minimal delay.</p>
<p>Cost Proposal (30 points)</p>	<p>Points will be weighted with regard to the rate anticipated to be utilized most by the City.</p>
<p>Experience and References (25 points)</p>	<p>Experience in providing an excellent level of service to like-sized public and/or private entities. Contractor’s letters of reference and current/past relationship with the City.</p>
<p>Invoice Sample (5 points)</p>	<p>Effectiveness and clarity of sample invoice utilized by the company. Ability to customize invoices at City’s request.</p>
<p>Local Business Preference (5 points)</p>	<p>Local business preference applies as defined by Stockton Municipal Code 3.68.090. A maximum of 5 points will be given for companies with offices in Stockton, and a maximum of 2 points will be given for companies with offices outside of Stockton but within San Joaquin County.</p>